

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
July 15, 2014
6:00 PM**

Present: Jason Asaad, Dr. Wes Bieritz, Carla DeAngelis, Dr. Jane Cooney, Ivadale Foster, Bob Jones, and Dr. Holly Maes.

Absent: Dr. Karen Broaders, Molly Nicholson, Connie Ostrander and Bill Wright.

Meeting was called to order by President Jason Asaad at 6:11 PM.

Ivadale Foster had requested to attend the meeting by phone.

A motion was made to accept Ivadale Foster into the meeting by telephone.

Motion: Dr. Holly Maes
Second: Dr. Jane Cooney
Motion carried unanimously

A motion was made to approve the agenda as presented.

Motion: Dr. Wes Bieritz
Second: Dr. Jane Cooney
Motion carried unanimously.

A motion was made to approve the minutes of the June 17, 2014 regular meeting and executive meeting as presented.

Motion: Dr. Wes Bieritz
Second: Bob Jones
Motion carried unanimously.

Fiscal Status

Donna Dunham reviewed the Budget and Expenditure and Cash Flow reports for June 2014. The error in an adjusting entry made by the auditor on May's financial statement has been corrected. The entry should have been a credit to equipment for \$55.10 and a debit to consumable supplies for \$55.10. Instead, a credit was made to equipment for \$5,510 and a debit was made to consumable supplies for \$5,510. The correct entry was made in June. Therefore, the balances in the accounts are now correct. Our cash balance is still healthy.

A motion was made to accept the Cash Flow Budget and Expenditure Reports for June 2014 as presented.

Motion: Dr. Holly Maes
Second: Dr/ Wes Bieritz

Motion carried with unanimously as follows:

Jason Asaad	Yes
Dr. Wes Bieritz	Yes
Dr. Jane Cooney	Yes
Bob Jones	Yes
Carla DeAngelis	Yes
Dr. Holly Maes	Yes
Ivadale Foster	Yes

Old Business:

The Board asked about the St. Anthony's luncheon. Doug Toole informed them that the church decided to cancel. Mr. Toole distributed an article that had appeared in the Commercial News under the "My Turn" section on Sunday, July 13, 2014. Mr. Toole said the first three paragraphs were just difference of opinion and he was okay with that. However, further down in the article it was stated that The Vermilion County Health Department ranked at 98th out of 102 county health departments in Illinois for it "efficiency". This is not true. Health Departments are not evaluated on efficiency. What has been cited in the letter is the County Health Rankings. Mr. Toole had a draft of a letter for response. The Board of Health was in agreement that we should use this opportunity to put a positive spin on the Health Department. Perhaps a newspaper article emphasizing the good thing the Health Department does within the community and do not respond to the negative opinions. Doug Toole and Jenny Trimmell will pursue this avenue.

Ms. Trimmell gave an updated report regarding the renovation to the Board. The plan is to start with The Woman's, Infants and Children's (WIC) program area and renovate its waiting room and the classroom. This seems to be the least disruptive areas to start. Vermilion County Chairman Weinard would like these two areas completed by Labor Day. With the sale of the farm land, Mr. Weinard would like to start working on a timeline for each area's completion.

Sliding glass windows have been ordered to be installed by Bacon and Van Buskirk. Our current windows have about 3-4 inches that you can slide papers etc. back and forth between clients or UPS or FedEx. This is not big enough to slide packages through so it was decided to replace them with the sliding glass windows.

A discussion ensued regarding the renovation.

It was reported that the Mental Health 708 Board has not moved into the building yet.

New Business:

There was no need for an executive session.

Jennifer Trimmell presented the FY 2014 – 2015 budget to the Board of Health. She explained that the Estimated Assessed Valuation (EAV) was lower this year at \$810,000,000 than last year at \$815,000,000. This means the amount of money we receive from taxes will be lower for the fiscal year than the current fiscal year. Ms. Trimmell explained that it has been our practice, with agreement with the County Board office, that we use 2.99 cents/\$100 of EAV (our current tax levy is 3.25 cents/\$100) for operating expenses. The other .26 cents/\$100 are used to help defray costs the County incurs for Health Insurance.

Carla DeAngelis asked what types of costs go through the Contractual account. Donna Dunham responded that our Medical Director, our TB Physician, Bio-hazardous Waste disposal, UPS, Copy remittances per page to County and Aqua Illinois for processing water tests.

Jenny Trimmell explained that our Immunization/AFIX grant of \$30,000 was not renewed for this year due to changes in the deliverables for the grant.

Ms. Trimmell described the restructuring of the Health Department and the new Organizational Chart when her Director of Community Health Services was not backfilled. Her duties under that title still have to be performed so those duties had to be distributed to other staff. The staff that has taken over some of her previous duties, Jenny is requesting to increase their salaries more than the other employees due to the increased workload. These increases are included in the budget proposal.

Discussion ensued regarding the budget.

A motion was made to approve the budget appropriation of \$1,310,105 for the 2014 – 2015 fiscal year.

Motion: Carla DeAngelis

Second: Bob Jones

Motion carried as follows:

Jason Asaad	Y
Dr. Wes Bieritz	Y
Dr. Jane Cooney	Y
Carla DeaAngelis	Y
Ivadale Foster	Y
Bob Jones	Y
Dr. Holly Maes	Y

Motion carried unanimously.

Jenny Trimmell informed the Board of a granting opportunity targeting obesity and diabetes in adults. The CDC is offering a \$4,000,000 grant to Illinois for counties with the highest chronic disease issues. Vermilion County is definitely one of the highest and it has been indicated to us that the grant would be \$200,000 to \$275,000 per year for four years. Of course, as has happened in the past, this could end up being for less

than the four years. However, these health concerns fit within our IPLAN that we submit every 5 years for approval as a Local Health Department. If the grant was for \$50,000 - \$60,000 it would not be worth it to apply. This amount would not pay for the position of a Health Educator and the fringes. However, if the amount is in excess of \$200,000 per year the fringes could be covered. Jenny told the Board that more information will be forthcoming and she will keep them informed.

Ms. Trimmell informed the Board that we are hiring UPP Technology to help us get enrolled with health insurance companies so that we can receive payments for immunizations and influenza. This company has been hired by many Local Health Departments to aid them in the application process. The money that will be spent on UPP Technology will be more economical and less time consuming than if we had our staff research and get through the process.

We have decided not to apply for the In Person Assister granting opportunity for the 2014 – 2015 fiscal year. The deliverables have changed drastically. We would have to hire a full-time person to travel throughout multiple counties and hold seminars and informational sessions to inform people within the community about the Affordable Care Act. We conducted many seminars and informational meetings last year prior to enrollment and they were poorly attended. Champaign County is not applying for this grant either.

Items of Information:

We have received our Audit for the FY 2012 – 2013 year. WIC was commended for doing an excellent job with the resources and the staff we have.

Jenny Trimmell informed the Board that we are still fully staffed. An employee who was our Administrative Assistant for Fiscal decided she didn't like the work. An employee from WIC applied and was hired. The employee who had been the Administrative Assistant for Fiscal wanted to return to the WIC department. So we were able to make this happen for both employees with the union's approval.

A discussion ensued regarding the contaminated soil at the Hegeler site.

The next meeting will be on Tuesday, September 16th at 6:00 PM at the Health Department. Jenny reminded Jason Asaad that in September he will have to appoint a sub-committee to bring recommendations back to the Board for the November meeting to nominate officers for the 2014 – 2015 fiscal year. Also, at that time, we will discuss the evaluation of the Public Health Administrator.

Dr. Jane Cooney wanted everyone to know that Everyone's Dental Care office has opened at 909 N. Logan and they are presently taking Medicaid recipients.

A motion was made to adjourn the meeting.

Motion: Dr. Wes Bieritz
Second: Carla DeAngelis
Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Bob Jones
Secretary, Board of Health