

**VERMILION COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
April 23, 2013  
6:00 PM**

Present: Dr. Karen Broaders, Dr. Jane Cooney, Dr. Lori DeYoung, Bob Jones, Molly Nicholson and Bill Wright.

Absent: Jason Asaad, Carla DeAngelis and Connie Ostrander

Meeting was called to order by President Lori DeYoung at 6:03 PM.

Ivadale Foster had requested to attend the meeting by phone.

A motion was made to accept Ivadale Foster into the meeting by telephone.

Motion: Dr. Jane Cooney  
Second: Dr. Karen Broaders  
Motion carried unanimously

The Agenda was amended to read under **Item #5 – Approval of the Minutes of the November 27, 2012 Meeting** to **Item #5 – Approval of the Minutes of the November 27, 2012 Regular Meeting and the Minutes of the November 27, 2012 Executive Meeting.**

A motion was made to approve the agenda as amended.

Motion: Bob Jones  
Second: Dr. Jane Cooney  
Motion carried unanimously.

We had a member of the audience that requested to speak to the Board. Mr. Brad Gross of Grossburger's Restaurant in south Danville.

Mr. Gross was unhappy with a \$25.00 fee assessed to him when a he was cited for a critical violation. The thought it was goofy and that the Health Department was nickel and diming the restaurant owners.

Shirley Hicks explained that it was decided to assess a fee per establishment to cover travel costs associated with the recheck visit for a critical violation instead of increasing the Food Licensing fees for everyone.

The Health Department is required by statute to return to the restaurant and re-inspect the establishment to ensure that the cited violation has been corrected. We are just trying to recover our out of pocket expenses for travel for our employees following up on the critical violations.

This fee is set to sunset on December 31, 2013. It was suggested to Mr. Gross that he take his complaint to the County Board when the discussion ensues regarding the continuation of this fee.

### **Fiscal Status**

Shirley Hicks reviewed the Budget and Expenditure report for November 2012 – the final report for the 2012 Fiscal year. She explained that we were over in our Educational Materials line by \$573.93. However, since we were not over in the supply category, we were okay for the year end.

Our total budget expenditures were \$1,451,523. Our expenditures were 94% of our total budget.

The Fiscal Year 2013 expenditures for December 2012, January/February/March 2013 were given to the Board for approval. Shirley Hicks explained that we had been over in Repair and Maintenance in February due to some increases in our Maintenance contracts. Donna Dunham sent down a Line Item Transfer for \$2,000. This increased the Repair and Maintenance budget line to \$7,800 and reduced the Contractual budget line to \$49,410. Since the transfer was within the same category, it did not have to be taken before the Board of Health or the County Board.

The Board was advised that they could at any time request additional documentation or information regarding the financial statements and Donna Dunham would get them that information.

A motion was made to accept the Budget and Expenditure Report for November/December 2012 and January, February and March 2013.

Motion: Dr. Jane Cooney  
Second: Dr. Karen Broaders

Motion carried as follows:

Dr. Lori DeYoung	Yes
Bob Jones	Yes
Molly Nicholson	Yes
Bill Wright	Yes
Dr. Jane Cooney	Yes
Dr. Karen Broaders	Yes
Ivadale Foster	Yes

Dr. Jane Cooney left at 6:40 PM.

Shirley Hicks informed the Board of the status of our Grants. We have already been granted the Health Protection grant. This grant has held steady at \$210,643 for two years. Our Vital Records grant has held steady at \$4,000 for two years also.

We have been notified that our West Nile Grant, for mosquito surveillance, has been reduced by \$6,000. The Immunization/AFIX grant that we receive for monitoring the Vaccine for Children program has been reduced \$5,000. With this grant, our staff visits the offices of private providers to ensure that vaccine is being ordered, handled and stored correctly.

Also, our Women's Infants and Children (WIC) grant award has not been determined. The State has talked about a possible 5% cut. Our Public Health Emergency Preparation (PHEP) grant could be reduced 5.0 – 7.5 % for FY 2014. Most of our grants mirror the State Fiscal year of July 1 – June 30.

**Old Business:**

None

**New Business:**

Shirley Hicks introduced the two new Board of Health Members. They are Molly Nicholson or Presence Health and William (Bill) Wright of Health Alliance. She welcomed them and stated she looked forward to working with them.

Dr. Todd Miller resigned from the Board of Health. He has moved out of town. Shirley Hicks has spoken to Dr. Holly Maes, a local pediatrician, and she is very interested in applying to the County Board for appointment to the Board of Health. She is interested in legislative action and was on the Board of Health at Henry County.

Ms. Hicks informed the Board that usually by this time, we have started our budget process. However, with the WIC and PHEP grant awards not know yet, we are having to hold back on starting the budget process.

Ms. Hicks reported on the County Health Rankings that came out in March. Our community scores are very low. This is not a surprise. Our scores have been low for a long time.

Dr. Karen Broaders left at 7:00 PM.

**Items of Information:**

Shirley Hicks reported that we will have a statewide Emergency Preparedness exercise on June 12<sup>th</sup>. The exercise will be a plague and we will be practicing dispensing medicine at least to our employees. It will be difficult to do considering the reduction we have had in our staff in the last 3 years.

Ms. Hicks reported that we had a site visit for our Environmental Health Department. The Food/Water/Sewage programs had an excellent review. This site review is crucial to our retaining our Local Health Department status. We received a few minor recommendations but no findings.

Jenny Trimmell, Director of Community Health Services, informed the board that we are collaborating with Presence Health, University of Illinois and Danville Housing Authority by sponsoring a focus on healthier communities. On May 11, we will be participating in walks throughout our different communities. We have worked with the towns/villages to identify walking routes to encourage people to get out of the house and move towards a healthier lifestyle. We have developed a brochure that identifies the walking paths. This project works very nicely with our IPLAN which identified obesity as a serious problem within our county.

In November, we had a surprise visit from the Department of Labor for an OSHA inspection. The inspection was performed in all County offices. The only thing that the Health Department was cited on was not having trainings on how to operate fire extinguishers and not having fire drills. Since we had identified that we would perform these operations in our Emergency Evacuation Plan, it was cited as a problem. We have since then rectified the problem. We had the fire department come to the Health Department to train as many staff as possible on how to operate a fire extinguisher and then we had a fire drill. In the course of having a fire drill, it was discovered that our fire alarms are not connected to the fire department. We have called the alarm company and they will be here to correct this problem.

All other cited issues for the Health Department are Building and Grounds concerns. Some of the problems were no ground fault outlets near water sources and clutter in the mechanical room and other rooms in the basement. We have been working with the County Board to get the Health Department back in compliance. We are required to have the cited items corrected by May 6<sup>th</sup>.

Doug Toole addressed the Board about a Brownfield workshop that we are hosting. The workshop will be on Wednesday, May 22 from 10AM – 3PM. The speakers will be addressing items such as residential properties that need to be torn down and sources of revenue for help with the destruction. Invitations will be sent out to the Board of Health, County Board, Mayors and the Small Business Development Center.

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Donna J. Dunham  
Recording Secretary

Carla DeAngelis  
Secretary, Board of Health