Present: Jason Asaad, Dr. Karen Broaders, Dr. Jane Cooney, Carla DeAngelis, Dr. Lori DeYoung, Ivadale Foster, Bob Jones, Brenda Larson and Connie Ostrander.

Absent: Dr. Todd Miller.

The meeting was called to order by President Dr. Lori DeYoung at 6:00 PM.

A motion was made to accept Ivadale Foster into the meeting by telephone.

Motion: Jason Asaad
Second: Brenda Larson
Motion carried unanimously.

A motion was made to approve the agenda as presented.

Motion: Bob Jones
Second: Jason Asaad
Motion carried unanimously.

A motion was made to approve the regular and executive minutes of the May 15 meeting as presented.

Motion: Dr. Jane Cooney
Second: Jason Asaad
Motion carried unanimously.

**Fiscal Status**

Shirley Hicks and Donna Dunham reviewed the Budget and Expenditure reports and the cash flow statement for May. As was stated last month, some lines look over-expended for this time frame – such as postage. However, it is not anticipated that we will exceed the budgeted amount. The Special Circumstances line with a deficit of $39,573.03 is the amount received from the Environmental Protection Agency and remitted to FOTH, our consultants for the Brownfield Project. We do not remit money on to FOTH until the money is in our bank account. Closer to year end, we will ask FOTH to estimate the total expenditures through November 30, 2012 and, then, we will ask for a budget amendment.

A motion was made to approve the Budget and Expenditure report and cash flow statements for May 2012 as presented.

Motion: Dr. Jane Cooney
Second: Jason Asaad
The motion carried as follows:

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<th>Name</th>
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<tbody>
<tr>
<td>Dr. Lori DeYoung</td>
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<tr>
<td>Connie Ostrander</td>
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<td>Bob Jones</td>
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<td>Carla DeAngelis</td>
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<td>Brenda Larson</td>
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<td>Jason Asaad</td>
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<td>Dr. Jane Cooney</td>
<td>Yes</td>
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<tr>
<td>Ivadale Foster</td>
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**Old Business:**

The Bylaws had been emailed to the Board members that have email accounts. President DeYoung stated that the only language she thought should be added would be that a quorum must be physically present before a telephone participant can be added in. The language in the current Bylaws document does not address this. Shirley Hicks stated that the Bylaws document would be amended to include the aforementioned language. Once that language is added, the Bylaws would be brought back to the July meeting for review and adoption.

**New Business:**

A motion was made at 6:20 PM to enter into Executive Session: Pursuant to the Illinois Open Meeting Act, Illinois Compiled Statutes 5ILCS 120/2 (c) (1), “the appointment, employment, compensation, discipline, performance evaluation or dismissal of specific employees of the public body…….”

Motion: Dr. Jane Cooney
Second: Connie Ostrander

Motion carried as follows:

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<td>Ivadale Foster</td>
<td>Yes</td>
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A motion was made at 6:28 PM to return to the Regular Session of the meeting.

Motion: Dr. Jane Cooney
Second: Connie Ostrander
Motion carried as follows:

Dr. Lori DeYoung    Yes
Connie Ostrander    Yes
Bob Jones           Yes
Carla DeAngelis    Yes
Brenda Larson       Yes
Jason Asaad         Yes
Dr. Jane Cooney     Yes
Ivadale Foster      Yes

A motion was made to grant an unpaid leave of absence to an employee for 30 days beginning July 1, 2012.

Motion: Bob Jones
Second: Carla DeAngelis
Motion carried unanimously.

Shirley Hicks asked Jenny Trimmell, Director of Community Health Services, to review the IPLAN with the Board. She reminded the Board that every 5 years, we have to complete the IPLAN and remit it to the State to keep our certification as a Local Health Department. Shirley told the Board that we have already had a preliminary component review at the State level and were informed that we didn’t need to change anything.

President DeYoung asked Ms. Hicks if the IPLAN would be presented to the full County Board. Shirley told her that an executive summary would be provided to each Board member for their review. The full IPLAN report will be available on the Vermilion County Health Department’s website.

Jenny Trimmell informed the Board that the three components identified as having the most concern from the general population of Vermilion County are Teen Pregnancy, Substance/Alcohol Abuse and Obesity. These components are not listed in any priority. All are important issues that need to be addressed within our community. Within the community 1,200 county residents participated in the survey as well as community stakeholders. There were, also, two community meetings in February and April that were very well attended with a lot of community participation. The compiled surveys were representative of the race/ethnicity/age makeup as well as most all communities within the County.

Ms. Trimmell told the Board that the process for IPLAN started last fall. We have had nursing students helping to gather the data as well as Melissa Rome, PHEP coordinator, Shirley Hicks, PHA, Dr. Krista Jones, facilitator as well as Jenny.

Jenny informed the Board that Teen Pregnancy has been very high within Vermilion County for almost 40 years. While the State average seems to be declining, Vermilion County’s rate stays the same or increases.

Dr. Karen Broaders arrived at 7:15 P.M.

Due to the downsizing of the Health Department in 2010, we had to reevaluate our role in the community. With many of the programs no longer offered at the Health
Department, our role seems to be to help facilitate meetings and work with our partners within the community.

President DeYoung asked if we would be using the “Baby Think It Over” dolls. Jenny said that we still have some but ours are so old that we can’t even get parts for them anymore. The new ones, with better technology, run about $800 per doll.

Discussion continued regarding IPLAN.

Once the document had been reviewed in its entirety, Carla DeAngelis asked what the turn around time was for approval at the State level. Shirley said that the subject matter reviewers would have the document 3-4 weeks. Our goal is to have the final document to the State by July 1st.

With compliments from the Board for the time involved and the detail contained in the IPLAN report, a motion was made to adopt the document as presented.

Motion: Bob Jones
Second: Jason Asaad
Motion carried unanimously.

Shirley informed the Board that Donna has started budget projections for FY 2013. It is difficult since we still do not know what kind of money we will be getting from the State. She told them that we had heard from the County Board office that the Estimated Assessed Valuation (EAV) came in $16,000,000 less that projected for FY 2012. This means that we will receive about $5,000 less in tax money. So our projection for next year’s taxes will be for $5,000 less. This shortfall will be problematic for us.

Items of Information

Ms. Hicks told the Board that a new Environmental Health Practitioner in Training had been on the job about 5 weeks. She is getting a lot of exposure and likes her job.

We have had no site visits or audits.

A motion was made to adjourn.

Motion: Jason Asaad
Second: Carla DeAngelis
Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Ivadale Foster
Secretary, Board of Health