

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
May 17, 2011
7:00 PM**

Present: Judi Benjamin, Dr. Jane Cooney, Lori DeYoung, Ivadale Foster, Brenda Larson, Jim Meharry, Dr. Todd Miller and Connie Ostrander.

Absent: Jason Asaad and Dr. Karen Broaders.

The meeting was called to order by President Judi Benjamin at 7:24 PM.

Jason Asaad and Dr. Karen Broaders asked to be excused from tonight's meeting.

A motion was made to approve the agenda as presented.

Motion: Jim Meharry
Second: Ivadale Foster
Motion carried unanimously.

A motion was made to approve the January and March minutes.

Motion: Jim Meharry
Second: Ivadale Foster
Motion carried unanimously.

Fiscal Status

Donna Dunham reported that we are spending around \$102,000 per month in expenses. At the end of April we had approximately \$402,000 in the bank. Jim Meharry asked if we are receiving sufficient money each month to cover our expenses. Donna Dunham informed him that some months yes and some months no. She also stated that the agency is regularly receiving the grants that they had anticipated receiving monthly such as WIC and PHEP. WIC did get behind in February but caught up in April. Health Protection (\$210,643) has been vouchered at the State level on January 5, 2011. Currently, the State is processing vouchers through November 4, 2010.

Shirley Hicks explained that there has been a lot of talk at the State level to cut the funding for the Health Protection grant. The cuts can be anywhere from \$171,000 to \$1.7 million. The programs funded by this grant are our core programs such as Communicable Disease, Immunizations and Environmental Health.

Ms Hicks has sent letters of appeal for help from Chad Hayes and Mike Frehrichs with an explanation of what cuts from this grant would mean to our agency and community.

Ivadale Foster wanted to know why Repair and Maintenance expenditures were over budget. Donna Dunham explained that the timing of receipt of the maintenance

agreements affects this. She also explained that this line item will continue to be over because a maintenance contract that was due in November was not received until May.

A motion was made to approve the Budget and Expenditure report for February, March and April 2011.

Motion: Ivadale Foster

Second: Jim Meharry

Motion carried unanimously.

Old Business:

None.

New Business:

Shirley Hicks asked the Board to give approval to a budget amendment for up to \$45,000 from the Illinois EPA. This grant is supplemental money for services we are required to provide. This money would improve our Fund Balance. However, the County does not want us to take the Budget amendment through until all money is received. We have received the first three quarters and have about \$9,000 left to claim through June 2011. Shirley Hicks was asking the Board to give their approval now so that when we get the total dollars in, we can go to the committees at the County level to get the Budget Amendment approved. Therefore, if we did not have a Board of Health meeting prior, the approval would be in place.

A motion was made to approve a Budget Amendment for up to \$45,000 for an EPA grant that has been awarded and partially received. When the full amount is received, the Health Department will take the Budget Amendment to the County committees and County Board for approval.

Motion: Ivadale Foster

Second: Dr. Jane Cooney

Motion carried unanimously.

Ms. Hicks asked the Board to discuss the convenience of the Board of Health meeting dates and times. Since we have had difficulty getting a quorum for meetings, she thought that perhaps we needed to explore changing the frequency or timing of the scheduled meetings. The scope of our meetings has narrowed with the closing of half of the Health Department in 2010 and we do not need as many meetings or have as many voting items as we used to have.

Ms. Hicks reported that according to the bylaws, the Board of Health is required to have at least 4 meetings per year. Lori DeYoung asked if we could move the meeting up to

an earlier time such as 6:00 PM. Jim Meharry said that he would prefer not to have the meeting prior to 6:00 PM due to his work schedule.

Many scenarios were discussed and it was decided that Shirley Hicks would prepare three scenarios for meetings and poll the Board as to what scenario works best for the majority of members.

Ms. Hicks then asked the Board if the morning notification of the meeting by phone was working out for them. Some prefer to have it remain the same and others wanted to be emailed, texted or notified by an earlier day.

Shirley Hicks had the Board indicate on paper how they would like to be notified and the contact numbers available to them for notification.

Items of Information:

None.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Ivadale Foster
Secretary, Board of Health