

VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
September 21, 2010
7:00 PM

Present: Jason Asaad, Kay Banta (by phone), Judi Benjamin, Dr. Jane Cooney, Ivadale Foster, Brenda Larson and Dr. Todd Miller.

Absent: Dr. Karen Broaders, Jim Meharry and Connie Ostrander.

The meeting was called to order by Vice-President Judi Benjamin at 7:13 PM.

Dr. Karen Broaders, Jim Meharry and Connie Ostrander asked to be excused from tonight's meeting.

A motion was made to approve the agenda as presented.

Motion: Ivadale Foster
Second: Brenda Larson
Motion carried unanimously.

A motion was made to approve the regular minutes from the August 17, 2010 meeting as presented.

Motion: Ivadale Foster
Second: Dr. Jane Cooney
Motion carried unanimously.

Fiscal Status

Fiscal status is very good at this time with a balance of approximately \$343,000. This balance includes the repayment of \$225,000 plus interest of the original \$300,000 County loan. Also included in expenditures to date is the payment of \$33,000 for the influenza vaccine.

In our budget and expenditure report, we are only over in the line for Unemployment. Most of the other lines are significantly under the revised budget numbers.

Donna Dunham informed the Board that the State still owes us approximately \$318,000 of old money. The remaining money is earmarked to come from the General Revenue Fund. When Ms. Dunham went on the website, the General Revenue Fund has only paid monies accepted for payment through 2/8/10. Our acceptance dates are in March and April. It will be a while before we receive that money.

We have received the \$22,000 from Court of Claims that we were shorted for State FY 2009 for HFI and AOK due to errors by two State employees. We were surprised to receive this money this quickly.

Sometimes, it can take years to be paid through Court of Claims.

Donna Dunham informed the Board that we will have to file Court of Claims on \$8,500 that was not presented for payment at the State level. The employee that handles our processing of claims for the

Health Works Illinois grant thought our program ended in March and did not process April and May payments.

Donna Dunham presented a projection of cash flow and balance through June 30, 2011. It is a very conservative estimate with no accounting for flu revenue dollars, and only estimating federal money coming through until at least March. In March, she projected that we would have received at least ½ of the Health Protection money at \$105,000. The estimate did not include the paying back of the \$75,000 plus interest but as more state money arrives, this will be paid back perhaps in smaller increments.

A motion to approve the August 2010 Budget and Expenditure reports and the Cash flow balance was made.

Motion: Dr. Jane Cooney

Second: Dr. Todd Miller

Motion carried unanimously.

A motion was made to allow Kay Banta to participate in the meeting by phone.

Motion: Jason Asaad

Second: Dr. Jane Cooney

Motion carried unanimously.

Old Business:

None.

New Business:

Shirley Hicks started a discussion on discontinuing the Friday furlough days for the remaining employees effective Friday, October 8. She explained that Chairman McMahon has voiced that he and the Board will not support the Health Department's return to a 5 day work week. He made it perfectly clear that we could not come back and ask for a loan. However, he stated that if we stayed at 4 days, they would support us even if it took 10 million dollars.

Shirley Hicks told the board that she did not believe that we would be able to go to the County for any loan in the future. However, it is a disservice to the community and to our employees to try to get a 5 day work week completed in 4 days. The work is lagging behind and the longer we stay at 4 days, the more backlogged the work will get.

Shirley Hicks stated that she had tried to inform Chairman McMahon and the Health and Education committee that the programs that we have retained are still at full-time service expectation – only the time available in which to service the clients has decreased.

A discussion ensued regarding the 5 day work week.

Shirley Hicks recommended to the Board that we restore the 5 day work week effective Friday, October 8.

A motion was made to approve the discontinuation of the employee Friday furlough and restore the 5 day work week starting with Friday, October 8.

Motion: Kay Banta

Second: JasonAsaad

Motion carried unanimously.

Items of Information:

Ms. Hicks reported on staffing. Last month she reported that we had an RN who took a position at the V A. We have filled her position with an RN that we had previously laid off due to the discontinuation of her program.

We are currently fully staffed. Our only open position is the LEHP I that was not projected to be filled until December 1.

Shirley Hicks reported that we have received 3,000 doses of the influenza vaccine. We intend to start our clinics on Friday, October 1. She and Doug Toole are working on a press release to go out on Wednesday, September 22nd. We have mailed our postcards to past clients in the hopes of their returning to the Health Department for their vaccinations.

Ms. Hicks reported that we could not go offsite this year because we do not have the staff. We are down to 4 RN's. In the past we had always borrowed RN's from other departments to help.

Kay Banta informed the Board that she did not seek re-appointment to the Board of Health and that her last meeting will be the October meeting. With this vacancy and the vacancy we still have from the relocation of Dr. Warner, Ms. Hicks asked the Board to tell anyone interested to call the County Board office for an application.

Kay Banta named Jason Asaad and Connie Ostrander as the nominating committee for Board President, Vice President and Secretary for the County FY 2011. The slate of officers needs to be presented at the November meeting.

A motion was made to adjourn the meeting.

Motion: Dr. Todd Miller

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Ivadale Foster
Secretary, Board of Health