

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
August 20, 2019
6:00 PM**

Present: Dr. Wes Bieritz, Dr. Jane Cooney, Carla DeAngelis, Brad Gross, Bob Jones, Molly Nicholson, Connie Ostrander and Paulina Padjen.

Absent: Dr. Karen Broaders and Marla Mackiewicz.

Meeting was called to order by President Carla DeAngelis at 6:07 PM.

A motion was made to approve the agenda as presented.

Motion: Dr. Wes Bieritz
Second: Molly Nicholson
Motion carried unanimously.

Dr. Wahid Tazudeen was present. He is a local physician, specializing in Family Medicine and Neurology, and is interested in being appointed to the Board of Health.

A motion was made to approve the minutes of the July 16, 2019 minutes as presented.

Motion: Dr. Wes Bieritz
Second: Paulina Padjen
Motion carried unanimously.

Fiscal Status

Financials presented reflect the Health Department amounts from the County accounting system through July 31, 2019.

Donna Dunham reported that there are two accounts that have smaller balances – Supplies – Forms and Supplies – Educational. Donna is keeping an eye on these line items and will make a line item transfer when needed.

The bank balance is still healthy with \$321,000 in the Cash on hand account and \$800,000 in investments.

A motion was made to approve the financial statements through July 31, 2019 as presented.

Motion: Molly Nicholson
Second: Dr. Wes Bieritz
Motion carried as follows:

Dr. Wes Bieritz	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes
Brad Gross	Yes
Molly Nicholson	Yes
Paulina Padjen	Yes

All money from State and federal grants has been received for the State FY2019 that ended June 30, 2019.

Connie Ostrander arrived at 6:13 PM.

Doug Toole reported that we have been working on the budget for County FY2020. That budget will be presented tonight for Board approval.

Wes Bieritz reported that an agreement has been signed with a new auditing firm to complete the County FY2018 audit. CliftonLarsenAllen has been hired and the new auditing process has begun. The County is hoping to have the audit finalized by the end of October. Our County audit was supposed to be completed and filed with the State by August 30, 2019. We do not know the impending consequences of not have it filed on time. The County expects that Rep. Mike Marron and Sen. Scott Bennett will write letters to the State explaining our audit situation and this will satisfy the state.

Julie Fruhling, our Health Educator since April of 2017, came to give an update to the Board of what she has been doing the past two year within the community. She has been going to local businesses and setting up displays and talking to employees about health issues and resources available within the community. Verbal and physical abuse, substance abuse, obesity, smoking, mental health, men's health issues and dental health are a few of the issues she discusses with them. With her setting up regularly at the local business, the employees now recognize her and open up to her. They feel at ease to discuss these issues with her and report their progress to her.

She reported that the most popular topic is mental health with both teenagers and adults.

Discussion ensued regarding the progress and impact Julie has made within the community.

Bob Jones arrived at 6:30 PM.

OLD BUSINESS

Doug Toole reported that we have hired a new Health Inspector. She has lived in Danville her whole life and knows the community well. Her start date was August 15, 2019.

There was nothing new to report for Public Health Emergency Preparedness this month.

Immunizations/Communicable Disease has been busy with back to school vaccinations and preparing for the upcoming influenza season.

We have hired a new WIC Clerk. She will start work on Monday, August 26th.

With the hiring of a new WIC Clerk, we are only down one employee: the Account Clerk III position for Fiscal and Environmental Health. We have just started receiving applications for this newly updated position. We have one internal candidate interested.

NEW BUSINESS

There was no need for an Executive Session.

Doug presented the budget for the Board approval. The complete budget total is \$1,435,991. This is up from last year by \$40,873. The largest cost increases are from Personnel and Insurance. Other increases reflect an average of 5% increase or in some cases where actual was not as much as budgeted for 2019, Donna has reflected a decrease.

A motion was made to approve the FY2020 budget for \$1,435,991.

Motion: Brad Gross
Second: Dr. Wes Bieritz
Motion carried as follows:

Dr. We Bieritz	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes
Brad Gross	Yes
Bob Jones	Yes
Molly Nicholson	Yes
Connie Ostrander	Yes
Paulina Padjen	Yes

Doug Toole presented a proposal for food ordinance changes for the Environmental Health Department. The increases include plan review fees and recheck fees.

Plan review fees for new food-service establishments will be \$350. This is an increase of \$100. Plan review for remodels for existing food-service establishments will remain at \$100.

We have had re-check fees since 2017. It is proposed that re-check fees be changed from \$25 per time for the same offense to a scale of:

1 st Time	\$25.00
2 nd Time (for same offense)	\$50.00
3 rd Time (for same offense)	\$75.00

and so on.

Carla DeAngelis asked if the establishments would be informed, in advance, of the increase. Dan Balgeman, Director of Environmental Health, informed the Board that the new scale would be made known to all current and future food-service establishments.

Brad Gross asked what is the reason for most re-checks? Dan replied that it is usually for not having a Certified Food Protection Manager due to frequent turn-overs of employees.

Dan explained that after 4 re-check citations, the establishment would be brought to the health department for a hearing.

Discussion ensued regarding the increase in the re-check fees and the Plan Review fees.

Items of Information:

The Health Department has had no site reviews, evaluations, audits or certifications.

The next Board of Health meeting will be on Tuesday, September 17, 2019 at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Brad Gross
Second: Molly Nicholson
Motion carried unanimously.

Respectfully submitted,



Donna J. Dunham
Recording Secretary



Bob Jones
Secretary, Board of Health