

**VERMILION COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
June 20, 2017  
6:00 PM**

Present: Dr. Karen Broaders, Dr. Jane Cooney, Carla DeAngelis, Brad Gross, Marla Mackiewicz and Dr. Holly Maes.

Absent: Jason Asaad, Dr. Wes Bieritz, Bob Jones, Molly Nicholson and Connie Ostrander.

Meeting was called to order President Carla DeAngelis at 6:07 PM.

A motion was made to approve the agenda as presented.

Motion: Marla Mackiewicz  
Second: Dr. Holly Maes  
Motion carried unanimously.

President Carla DeAngelis asked for audience comments. The audience and the Board agreed to defer the discussion until Item E under New Business – Georgetown Holiday Gathering/Food Stand permitting process.

A motion was made to approve the minutes of the May 16, 2017 meeting with the following correction – on page 4 the minutes read that the next meeting would be held on May 16 and the actual next meeting date should have been June 20.

Motion: Brad Gross  
Second: Dr. Karen Broaders  
Motion carried unanimously.

**Fiscal Status**

There was nothing unusual to report regarding the Financial Report. There are only two line items greater than 50% - Educational Training at 76.26% and Transfers at 76.47%.

A motion was made to approve the Budget and Expenditure Report and Cash Flow statement for May 2017 as presented.

Motion: Dr. Holly Maes  
Second: Dr. Jane Cooney  
Motion carried as follows:

Dr. Karen Broaders	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes
Brad Gross	Yes

Marla Mackiewicz  
Dr. Holly Maes

Yes  
Yes

### **Old Business:**

Doug Toole reported that he attended the Inspire Award ceremony in Chicago on May 22. Although we did not receive the top award, the award we did receive is quite an honor and gives us the recognition for our role within the community.

Mr. Toole reported that the WIC clinics at Fair Oaks are catching on. Our first clinic was really good with about 15 people. The second clinic was not so good with 5. The third clinic had 10 people. We are conducting clinics the first and 3<sup>rd</sup> Tuesdays of each month.

Our Community Health Educator is a great asset to the Health Department. She has been making her rounds within the community to introduce herself and to educate people on health related issues.

### **New Business:**

The Health Department held a Food Safety Training class. Brad Gross informed the Board that he had taken the course and it was very informative.

Doug Toole informed the Board that he had talked to Bill Donahue about EH fees. His suggestion was that the fees be listed and passed in a separate ordinance.

The audience was asked to participate in the discussion regarding the Georgetown Holiday Gathering. This event is usually held on the first and second weekends of November. Environmental Health (EH) staff was contacted about this event because several residents sell baked goods to make extra money. With the sale of baked good for a profit, there are guidelines and rules that need to be followed to protect the safety of the purchasers.

Darren Alexander, a Georgetown City Council Member, stated that this event has been occurring for 26 years. He stated that many of the home baking is done in kitchens of elderly women and they utilize this event to supplement their income.

The EH staff had informed Mr. Alexander that the public is not allowed to bake items within their home unless they are donating it to a charity and the charity is allowed to keep the money. Mr. Alexander said that the ladies could not afford to do that and was at the meeting to ask the Board of Health to adopt the Cupcake Law.

The cupcake law has guidelines and rules that need to be followed if it is adopted as an ordinance within the county.

Discussion ensued regarding the Cupcake Law and the problem associated with the adoption of this ordinance.

The Board of Health asked Doug Toole to survey other counties within the State of Illinois to see how many have adopted the Cupcake Law and ask what problems, if any, this law has caused. Mr. Toole is to bring the information to the next Board of Health meeting to be held on Tuesday, July 18, 2017. Discussion will resume at that meeting.

The Board agreed to this direction by the following vote:

Dr. Jane Cooney	Yes
Dr. Karen Broaders	Yes
Brad Gross	Yes
Marla Mackiewicz	Yes
Dr. Holly Maes	Yes
Carla DeAngelis	Yes

The bylaws, administrative policy and the fiscal policy had been mailed to the Board in their packet. If any changes were necessary, they have been highlighted in red and the verbiage that has been replaced has been crossed out.

A motion was made to approve the updated Bylaws, Administrative Policy and the Fiscal Policy.

Motion: Dr. Jane Cooney  
Second: Dr. Holly Maes  
Motion carried unanimously.

IPLAN was reviewed. The Board had a few minor changes and some clarifications that they deemed necessary. The changes will be made and the IPLAN will be voted on at the July 18, 2017 Board of Health Meeting.

Discussion ensued regarding IPLAN.

**Items of Information:**

We have had no site visits, evaluations or audits.

We are now fully staffed with the addition of the Community Health Educator.

The next meeting will be Tuesday, July 18, 2017 at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Brad Gross  
Second: Dr. Karen Broaders  
Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham  
Recording Secretary

Bob Jones  
Secretary, Board of Health