

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
June 19, 2018
6:00 PM**

Present: Dr. Wes Bieritz, Dr. Karen Broaders, Dr. Jane Cooney, Carla DeAngelis, Brad Gross, Bob Jones, Dr. Holly Maes, Marla Mackiewicz, Molly Nicholson and Connie Ostrander.

Absent: Jason Asaad.

Meeting was called to order President Carla DeAngelis at 6:03 PM.

A motion was made to approve the agenda as amended. Under Old Business 7.D. Public Health Administrator evaluation was removed,

Motion: Dr. Wes Bieritz
Second: Dr. Holly Maes
Motion carried unanimously.

Jane Cooney arrived at 6:07 PM.

A motion was made to approve the minutes of the May 15, 2018 meeting as presented.

Motion: Connie Ostrander
Second: Molly Nicholson
Motion carried unanimously.

Bob Jones arrived at 6:09 PM.

Fiscal Status

Donna Dunham explained why the Maintenance and Repair account only had \$541.28 left in the balance. Most of our M & R costs come due and are expended in the first half of the Fiscal year.

A motion was made to approve the May 2018 Financial Statement and Cash Flow statement.

Motion: Dr. Wes Bieritz
Second: Dr. Holly Maes
Motion carried as follows:

Dr. Wes Bieritz	Yes
Dr. Karen Broaders	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes

Brad Gross	Yes
Bob Jones	Yes
Dr. Holly Maes	Yes
Marla Mackiewicz	Yes
Molly Nicholson	Yes
Connie Ostrander	Yes

State and Federal Grants are being received in a timely manner.

The County has installed a new accounting system. Donna Dunham and her assistant, Diana Wallace, have been trained. As always, something that will eventually make our jobs easier is difficult at first. Things are getting easier and more understandable every day.

OLD BUSINESS

WIC bus advertisement will not happen. The State pulled the WIC Farmer's Market funds stating that they didn't think that was a good use of the funds. So instead of getting an advertisement out in the community that may have increased our caseload, we will be using the funds in house to purchase posters and handouts to be given to our current clients.

We have purchased some WIC ads with tear-off Health Department phone numbers to be distributed in the community where our clientele frequent. Hopefully this will be able to increase caseload. The Board had suggestions for distribution such as churches, bulletin boards within the County, food pantries, thrift shops, laundromats and community day cares.

Doug Toole stated that he had set up a table at the District 118 registration on June 6, 7 and 8th. He talked to parents about WIC, and the possibility that their child would be eligible. If eligible, he informed them that the vouchers could be used at the grocery store for free food.

Doug Toole gave an update regarding the unwanted medication disposal. There is to be a community meeting on Wednesday, June 20 at the Health Department to discuss the needs of the community. July 2nd is the Federal grant deadline for requests to purchase and install an incinerator here at the Health Department.

The Board wanted to know who would manage the incinerator. Doug stated that he will contact OSF, Carle Clinic, Christie Clinic and the VA to discuss the needs and possible monetary help.

NEW BUSINESS

A motion was made at 6:28 PM to enter into an Executive Session: Pursuant to the Illinois Open Meeting Act, Illinois Compiled Statutes 5 ILCS 120 / 2 (c) (1), "the appointment, employment, compensation, discipline, performance evaluation or dismissal of specific employees of the public body..."

Motion: Dr. Wes Bieritz
Second: Molly Nicholson
Motion carried as follows:

Dr. Wes Bieritz	Yes
Dr. Karen Broaders	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes
Brad Gross	Yes
Bob Jones	Yes
Dr. Holly Maes	Yes
Marla Mackiewicz	Yes
Molly Nicholson	Yes
Connie Ostrander	Yes

A motion was made at 6:53 PM to exit the executive session and re-enter the regular meeting.

Motion: Dr. Wes Bieritz
Second: Dr. Holly Maes
Motion carried as follows:

Dr. Wes Bieritz	Yes
Dr. Karen Broaders	Yes
Dr. Jane Cooney	Yes
Carla DeAngelis	Yes
Brad Gross	Yes
Bob Jones	Yes
Dr. Holly Maes	Yes
Marla Mackiewicz	Yes
Molly Nicholson	Yes
Connie Ostrander	Yes

Doug Toole presented a revision to the food ordinance presented and approved at an earlier meeting. The revision states that the new Food Ordinance will not take effect until January 1, 2019. There are unanswered questions and guidelines from the State of Illinois that should be resolved before we try to enforce the new Food Code.

Items of Information:

No site visits, evaluations, audits or certifications since the last meeting.

Doug Toole informed the Board that we will be interviewing for a new clerk.

Dr. Maes informed the Board that there is meningitis in town. She was concerned because questions were asked but unable to be answered. She wanted to know who should be contacted in situations like this – the Local Health Department or the State of Illinois. We must be able to get reliable, accurate information so that the community can be kept apprised of the situation.

Discussion ensued regarding meningitis.

Our next meeting will be Tuesday, July 17, 2018 at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Dr. Holly Maes

Second: Dr. Karen Broaders

Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Bob Jones
Secretary, Board of Health