

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
November 21, 2017
6:00 PM**

Present: Jason Asaad, Dr. Wes Bieritz, Karen Broaders, Dr. Jane Cooney, Carla DeAngelis, Brad Gross, Bob Jones, Marla Mackiewicz, and Dr. Holly Maes.

Absent: Molly Nicholson and Connie Ostrander.

Meeting was called to order President Carla DeAngelis at 6:00 PM.

A motion was made to approve the agenda as presented.

Motion: Marla Mackiewicz
Second: Dr. Holly Maes
Motion carried unanimously.

A motion was made to approve the minutes of the September 26, 2017 meeting as presented.

Motion: Dr. Wes Bieritz
Second: Bob Jones
Motion carried unanimously.

Fiscal Status

Donna Dunham reported that the line entitled Dues/License Fees has been overspent by \$582. She has requested a line item transfer from Contractual for \$1,000. This would make the balance in Contractual \$18,122 and the balance in Dues/License Fees \$418.

A motion was made to approve the Budget and Expenditure Report and Cash Flow statements for September and October as presented.

Motion: Dr. Wes Bieritz
Second: Bob Jones
Motion carried as follows:

Dr. Wes Bieritz	Yes
Dr. Karen Broaders	Yes
Carla DeAngelis	Yes
Brad Gross	Yes
Bob Jones	Yes
Dr. Holly Maes	Yes
Marla Mackiewicz	Yes

Jason Asaad arrived at 6:08 PM.

Old Business:

Doug Toole informed the Board that we have had some computer and printer problems at our satellite locations.

At the last walk-in Wednesday, we saw 14. The numbers are not very consistent but seem to be doing okay. In fact, Wednesdays seem to be becoming quite popular.

The WIC department was audited November 28, 29 and 30. We do not have the written report for review as yet.

We purchased 1,200 influenza vaccines for the fall and winter of 2017-2018. We have made arrangements with many local companies to do offsite clinics at their workplace. This seems to be working well for us and the community.

We hope to add a few more offsite flu clinics next year.

We have had several requests for the high dose flu vaccine this year. The people asking are senior citizens because the high dose is more effective for the elderly. We will be looking into ordering doses of it for fall/winter 2018-2019. The high dose vaccine will cost more and we, therefore, will have two prices for flu this coming season.

Donna Dunham will look into the cost of the high dose and the regular dose and calculate the revenue needed to cover our vaccine and employee costs.

Building and Grounds has been in the building working on the Immunization Laboratory.

Doug Toole offered to take the Board of Health for a tour of the remodel.

Doug Toole reported that the Electronics Collection that had been held on Saturday, October 28th was a great success. Last year we had 480 vehicles come through the line and this year we had 708 vehicles. We collected 1,343 televisions. There were 8-9 semis for the collection this year.

With the increase in volume, it seemed unfair to hold Bryant's to their original bid of \$20,020. With collecting twice the number of TV's and filling twice as many semi's, Donna has analyzed the budget and indicated that we can come up with an additional \$7,000 for this year. Doug will run this figure by Bryant's to see if this will satisfy them so that they will bid for next year's collection.

Doug Toole reported that he is looking into the possibility of having a tire collection. The tire fees are distributed back to us through the West Nile Virus grants.

It has been brought to our attention that Vermilion Valley Produce has asked to rent spaces in our East parking lot for their employees to park. Vermilion Valley Produce are expanding and taking up employees' parking spots. The County is considering leasing the parking spaces to them for \$2,225 per year. This cost should cover maintenance on the parking lot itself.

Vermilion Valley has assured us that the spaces will only be used to park passenger vehicles and no trucks or semis.

The contract is being drawn up and would probably take effect at the first of the year.

New Business:

The nominating committee presented the slate of officers for the upcoming FY 2018 for Board of Health.

The committee nominated the following officers:

President	Carla DeAngelis
Vice President	Connie Ostrander
Secretary	Bob Jones

President Carla DeAngelis asked if there were any other nominations three times. There being none, a motion was taken on the slate of officers.

A motion was made to have the following officers for FY 2018 Board of Health:

President	Carla DeAngelis
Vice President	Connie Ostrander
Secretary	Bob Jones

Motion: Bob Jones
Second: Dr. Wes Bieritz
Motion carried unanimously.

Items of Information:

We have had no other audits, site visits or certifications except the WIC audit mentioned earlier.

Our next meeting will be Tuesday, January 16, 2018 at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Dr. Wes Bieritz
Second: Bob Jones
Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Bob Jones
Secretary, Board of Health